



Minnesota Fallen Firefighters Memorial Association

BYLAWS

This instrument constitutes the Bylaws of the Minnesota Fallen Firefighters Memorial Association adopted for the purposes of regulating and managing the internal affairs of this organization.

ARTICLE I. NAME

Section 1 The organization shall be known as "**Minnesota Fallen Firefighters Memorial Association**," a non-profit organization. Herein referred to and commonly known as **MFFMA**.

ARTICLE II. OBJECTIVES

Section 1 An objective of the organization is to maintain a corps of trained personnel who will be able to provide funeral-planning and State and Federal benefit assistance to any Minnesota Fire Department, Funeral Home Director, and/or family members for a Firefighter, who has died as a result of an injury or illness sustained in the Line of Duty.

ARTICLE III. MEMBERSHIP

Section 1 Any person of good moral character who is involved with or provides support to the Fire Service in Minnesota is eligible for membership. Membership in MFFMA will not be based on race, color, creed, national origin, religion, faith, gender, sexual preference, or age. Any person or organization may be a non-active, supporting member. A completed membership application must be submitted to the Board of Directors. Membership is subject to the approval of the Board of Directors.

Section 2 All members shall fall into only one of the following categories, and shall abide by privileges and obligations accorded their respective position.

A. **Probationary Member** are new personnel, upon approval of the Board of Directors for membership, who have no voting rights for a period of (6) six months must maintain attendance of fifty percent (50%) of training held. Upon completion of the (6) six month period, may be promoted or dismissed by the Honor Guard Commander, upon review from the Board of Directors.

B. **Members** are personnel who have successfully completed (6) month of probation, who will be issued a uniform when funds are available and have demonstrated good moral character. Members must maintain fifty percent (50%) attendance at MFFMA events. ("Event" are defined as Line-of-Duty Death (LODD) and scheduled trainings) Legitimate excuses for lack of attendance will be considered.

C. **Honorary Membership** are defined as immediate family members of a Line-of-Duty Death, Liaisons or others as agreed upon by the Board of Directors.

- Section 3 Any member leaving MFFMA must notify the respective Commander in writing and surrender all MFFMA owned equipment and uniform items to a MFFMA representative within one week.
- Section 4 Upon direction from the Board of Directors, any member may be expelled for cause by Section 5 and is in compliance with State Statute a two-thirds (67%) majority vote of the Voting Membership present at a MFFMA meeting. (Proxy votes are NOT acceptable.) See Article VI. The member must be notified by certified mail and given a hearing at the next MFFMA meeting.
- Section 5 Any regular member, who has not met the minimum attendance requirements for a period of one year, to be reviewed at the annual meeting, shall be placed on probation.
- Section 6 Membership dues shall be charged to all members except Honorary Members. A fee structure will be determined by Board of Director policy and ratified by the two-thirds (67%) majority vote of the Voting Members present at a MFFMA meeting.

ARTICLE IV. MEETINGS

- Section 1 A MFFMA Annual General Business Meeting will be of the membership in January of each year. The number of members present at this meeting shall be considered a quorum to conduct business.
- Section 2 Following training sessions, a general business meeting will be held quarterly (March, August, October) where issues of membership or other business may be addressed. The number of members present at this event or function shall be considered a quorum to conduct business.
- Section 3 Board of Directors meetings will be held February, April, June, August, October and December.

ARTICLE V. ORGANIZATION

- Section 1 Commanding Officer shall be elected from among the Voting Membership of MFFMA for a term of three years. (2003, 2006, 2009, etc.)
- Section 2
- A. An Operations Officer shall be appointed from among the Voting Membership of MFFMA by the Commander and ratified by the Board of Directors.
 - B. The Operations Officer shall have a term of office of five (5) years to provide continuity in the organization.
 - C. The Operation Officer shall manage day-to-day operations.
- Section 3 The following positions shall be appointed from among the Voting Membership of MFFMA by the Board of Directors. These appointments shall be submitted to the Voting Membership for a vote of confirmation, and shall be ratified yearly at the annual meeting:

These positions shall be subordinate to the Operations Officer and shall serve as Section Leaders:

1. Funeral Planning Section
2. Benefits Section
3. Training Section
4. Public Information Section
5. Organization Liaison Section

Section 4 The following positions may be appointed from among the Voting Membership of MFFMA and the Commander and ratified by the Board of Directors:

- A. Executive Officer
- B. Chief Administrative Officer
- C. Honor Guard Commander
- D. Chaplin
- E. Secretary (ies)
- F. Uniform Committee
- G. Any other position deemed necessary by the Commander or Board of Directors.

Section 5 A. The Board of Directors shall consist of a Chairman of the Board, four directors, a secretary, treasurer, Commander and Operations Officer from the Voting Membership. These elected members of the Board shall serve staggered three-year terms coinciding with the annual meeting.

B. The Board of Directors shall carry out duties which pertain to maintaining the long-range business goals and financial well being of MFFMA, set policies not contrary to these Bylaws, and shall review and recommend constitutional amendments.

C. Five members of Board of Directors are considered a quorum to conduct business.

D. The Board of Directors appoints a Review Board in case it is needed.

E. The Board of Directors may call a closed meeting at their direction. A closed door meeting is for the Board of Directors only.

F. Any Voting Member of MFFMA may attend a Board of Directors meeting.

G. At least two (2) Board of Directors may call a special meeting of the general membership with two weeks notice of such meeting.

ARTICLE VI. VOTE OF CONFIDENCE

Section 1 Any member of MFFMA may be dismissed for a vote of "no confidence" if more than two-thirds (67%) of the Membership present at a MFFMA meeting vote "no confidence". (Proxy votes are NOT acceptable.) See Article III, Section 4.

ARTICLE VII. AMENDMENTS

Section 1 A. The Board of Directors may recommend amendments to these Bylaws. In addition, the Board of Directors shall review and approve suggested amendments to the Bylaws;

all notifications by email shall be submitted 30 days prior to the Annual General Business Meeting, per Article V, Section 3, Item B.

B. The approved amendments shall be ratified by a two-thirds (67%) majority vote of the Voting Membership present at the Annual General Business Meeting.—(Proxy votes are NOT acceptable.)

Signatures of the Board of Directors:



1/27/07

Michael D. Eggert, Chairman

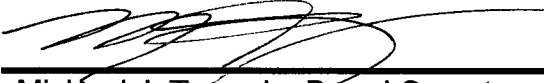
Date



1/27/07

James R. Popp, Commander

Date



2/8/07

Michael J. Tremain, Board Secretary


Date



1/27/07

Kevin G. Post, Treasurer

Date



27 Jan 07

David P. Hammer, 1st Director

Date



1/27/07

Patrick J. Sheehan, 2nd Director

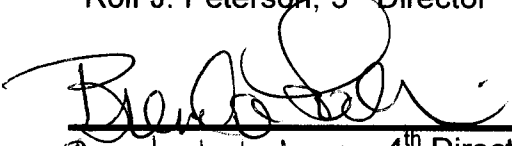
Date



1-27-07

Rolf J. Peterson, 3rd Director

Date



1/28/07

Brenda L. Lodermeier, 4th Director

Date